

2110.04 Pre-certification Procedures for Accessing the Michigan Underground Storage Tank Financial Assurance (MUSTFA) fund

Issued January 1, 1994

SUBJECT: Pre-certification Procedures for Accessing the Michigan Underground Storage Tank Financial Assurance (MUSTFA) fund.

APPLICATION: Executive Branch Departments and Sub-units.

PURPOSE: To inform those responsible for petroleum underground storage tank clean-ups of the procedures to follow for pre-certification to the MUSTFA Fund.

CONTACT AGENCY: Department of Management and Budget (DMB) - Office of Information Technology, Risk Management Division, MUSTFA Unit.

TELEPHONE: 517/373-6247

FAX: 517/335-1575

SUMMARY: In general, an agency should acquire proper pre-certification forms from the MUSTFA Unit and return the completed forms to the MUSTFA Unit. To be determined eligible, the individual submitting the application form must certify that the petroleum underground storage tanks are registered properly with the Department of State Police, Fire Marshal Division, and must show proof of financial responsibility for the \$10,000 deductible established in the MUSTFA legislation. Agencies may use the State of Michigan's financial strength to meet the proof of financial responsibility requirement.

APPLICABLE FORMS: DMB-924, MUSTFA Pre-Certification Application.

PROCEDURES:

Agency:

- If seeking pre-certification to the MUSTFA Fund, must complete DMB-924, MUSTFA Pre-Certification Application, in order to show compliance with the financial responsibility requirements for the MUSTFA Fund.
 - The financial responsibility proof mechanism must be provided with this completed form.
 - While there are numerous types of financial proof mechanisms available, must use the State of Michigan proof of self-insurance (financial net worth).
- Provides complete and accurate information on the application.
 - Falsification, misrepresentation or failure to provide accurate information will cause the applicant to be ineligible for the MUSTFA Fund and may prompt recovery action for any amounts the applicant may have received from the Fund.
- Sends completed application forms to:
MUSTFA Fund Administrator
DMB - OIT, Risk Management Division
2nd Floor, Lewis Cass Building
P.O. Box 30026
Lansing, Michigan 48909

General Information:

- If there are any general questions regarding the MUSTFA pre-certification program, Departments or Sub-units may call the toll free MUSTFA number, 1-800-4-MUSTFA. Applications are available from the MUSTFA Fund Administrator's office.

* * *

Distribution Date: 1-6-97
Procedure 2110.04